JOB DESCRIPTION

Consultant/ Senior Consultant

Fund Solutions, Restructuring

This position will involve assisting in the delivery of Kroll's Fund Administration and Operations capability within the Fund Solutions practice; based in Mumbai and/or Delhi.

Typical assignments will cover end-to-end fund administration and fund accounting, investor onboarding and KYC, investor relations, quarterly investor reporting, fund banking and cash management, and coordination of annual fund audits. The portfolio will include funds in normal operation as well as funds undertaking an orderly, managed wind-down.

Our Fund Solutions professionals support fund managers, institutional investors and other stakeholders with reliable, high-quality fund operations and reporting throughout the fund lifecycle, across a range of structures and jurisdictions.

As a Consultant, Fund Solutions, you will be responsible for operationally supporting complex fund liquidation and wind-down engagements across jurisdictions. This role will be based in India and will collaborate closely with global teams in the U.S., Europe, and APAC to work on high-quality solutions to asset managers, fund administrators, and institutional investors navigating end-of-life fund scenarios. The successful candidate will work on a range of assignments including supporting the global teams including management of fund operations (mainly in End of Fund Life situations for global funds) such as accounting, administration, taxation, legal and investor relations. You will also work on asset management, financial analysis, NAV workings etc for such funds.

Navigating Responsibilities:

- Coordinating and working with multiple teams across Kroll to ensure deadlines are met and proactively communicate progress/updates with external stakeholders.
- Working on Fund accounting, NAV preparation and review, reconciliations, financial statements, and management fee and carried interest calculations.
- Investor onboarding, investor KYC/AML coordination, maintenance of investor records and ongoing investor servicing and relations.
- Quarterly reporting to investors, including capital account statements, fund performance and other investor communications, in coordination with fund managers and relevant stakeholders.
- Day-to-day fund operations, including capital calls and distributions, investment transaction processing and settlement coordination, expense management, cash and position reconciliations, service-provider oversight, and the design and maintenance of effective operational controls.
- Fund banking and cash management, including bank account administration, payment processes, cash flow monitoring and reconciliations, coordinate fund audits and work with auditors, administrators, and other service providers. Support operational and reporting requirements for funds in managed wind-down, where applicable.
- Understanding public and private databases like Pitchbook, Preqin and Capital IQ is a plus.
- Communicate with internal and external stakeholders.
- Strong hold on accounting and financial concepts.

- Prior exposures to fund structures, such as master/feeder, management fee, carry etc. is preferred.
- Ability to interpret and apply foreign rules, regulations and laws is a plus. Ability to work in regulated environments like SEC, Cayman, Mauritius etc.

Essential Traits:

- Strong interpersonal, written and oral communication skills.
- Ability to develop and drive relationships with individuals from all industries.
- Ability to master new tasks quickly whilst showing strong attention to detail.
- Strong organisational skills with the ability to prioritise tasks and work on multiple assignments
- Ability to manage rapidly changing assignments and work well under pressure.
- Strong team player and work in a team environment, across multiple mandates.
- Strong analytical, critical thinking and problem-solving skills.
- Ability to assess and manage risk, deal with ambiguity and understand the commercial drivers of the outcomes of our work
- Bachelor's or master's degree, preferably in Accounting/Finance or related business discipline; MBA/ CA/ CFA or equivalent
- At least 2 to 5 years' relevant experience.
- A relevant accounting or investment qualification is preferred
- Proficiency in Microsoft Word, Excel and PowerPoint.

About Kroll

Join the global leader in risk and financial advisory solutions - Kroll. With a nearly century-long legacy, we blend trusted expertise with cutting-edge technology to navigate and redefine industry complexities. As a part of One Team, One Kroll, you'll contribute to a collaborative and empowering environment, propelling your career to new heights. Ready to build, protect, restore and maximize our clients' value? Your journey begins with Kroll.

Kroll is committed to equal opportunity and diversity, and recruits people based on merit.

To be considered for a position, you must formally apply via careers.kroll.com.