



## IAIP – QUICK GUIDE

### IAIP – Quick Guide for Remote E-voting, Virtual AGM and Posting questions/comments

<p><b>Submission of comments, queries &amp; speaker registration</b></p>	<p>Members may submit their comments and queries on <a href="http://www.surveymonkey.com">www.surveymonkey.com</a> by 5:00 PM IST August 23<sup>rd</sup>, 2020. In case you want to speak at the AGM kindly indicate the same in the above form itself.</p>
<p><b>Remote e-voting</b></p>	<ul style="list-style-type: none"> <li>• Starts at 9:00 AM IST on September 1<sup>st</sup>, 2020 and ends on 5:00 PM IST on September 6<sup>th</sup>, 2020</li> <li>• Go to the following website &lt;<a href="http://www.evotingindia.com">www.evotingindia.com</a>&gt;</li> <li>• Enter user-id and password sent in email by CDSL. OTP facility is also available</li> <li>• Click on Shareholders/Members</li> <li>• Click on EVSN tab</li> <li>• Read the instructions</li> <li>• Vote "Yes" or "No" against the resolutions- implying "Assent" or "Dissent" to the resolutions.</li> <li>• Select two directors of your choice, one of which, has to be a Woman Director</li> </ul>
<p><b>Virtual AGM</b></p>	<ul style="list-style-type: none"> <li>• Starts at 4:30 PM IST on Monday, September 7<sup>th</sup>, 2020</li> <li>• Go to the following website &lt;<a href="http://www.evotingindia.com">www.evotingindia.com</a>&gt;</li> <li>• Enter user-id and password sent in email by CDSL. OTP facility is also available</li> <li>• Click on Shareholders/Members</li> <li>• Click on EVSN tab and join the AGM</li> <li>• You can cast the votes after the Chairman indicates the same</li> </ul>

